

**City of Barwick**  
**Application for Employment**

---

**PERSONAL INFORMATION:**

Full Name: \_\_\_\_\_

First

Middle

Last

Street Address: \_\_\_\_\_ Phone: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Mailing Address (if different): \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code \_\_\_\_\_

S.S. #: \_\_\_\_\_ Driver License: \_\_\_\_\_ Exp Date: \_\_\_\_\_ State Issue \_\_\_\_\_

**POSITION DESIRED:**

Position: \_\_\_\_\_ Expected Salary: \_\_\_\_\_

Have you ever been employed by the City of Barwick: YES NO When: \_\_\_\_\_

Are you available to work: Full Time Part Time Do you object to working night shifts: YES NO

Can you travel if required by position: YES NO

**CRIMINAL HISTORY:**

Have you ever been charged, plead guilty or been convicted of an offense in

- Municipal and /or City Court? Yes \_\_\_\_\_ No \_\_\_\_\_
- State Court? Yes \_\_\_\_\_ No \_\_\_\_\_
- Federal Court? Yes \_\_\_\_\_ No \_\_\_\_\_

Please give offense, date, location and disposition of case to all yes answers above (use back of page if more room is needed):

---

---

---

---

---

**EDUCATIONAL BACKGROUND:**

Are you a high school graduate or equivalent? Yes \_\_\_\_\_ No \_\_\_\_\_

Name and address of school \_\_\_\_\_

Have you received a college degree? Yes \_\_\_\_\_ No \_\_\_\_\_

Check Degree level: Associate \_\_\_\_\_ Bachelor \_\_\_\_\_

Major/Course of study: \_\_\_\_\_

Name and address of school: \_\_\_\_\_

**BACKGROUND INVESTIGATION:**

The City of Barwick require all employees to submit to a preemployment background investigation Please complete the attached Criminal History Report form, Personal History Release and SF 180(former military personnel only), which will authorize the City of Barwick to receive any background record information pertaining to you.

Yes, I agree with this search \_\_\_\_\_ No, I don't agree to this search \_\_\_\_\_

**FORMER MILITARY PERSONNEL:**

Branch of Service: \_\_\_\_\_ Date of Service: \_\_\_\_\_

Serial Number: \_\_\_\_\_ Rank \_\_\_\_\_

Type of Discharge: \_\_\_\_\_ Are your currently a member of a Reservice Unit: Yes No

Were you ever the subject of any disciplinary action while a member of the United State Military Yes No

If yes, please explain: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**EMPLOYMENT HISTORY:**

Please list your last (5) employers (Explain any periods of unemployment):

Employer: \_\_\_\_\_ Phone Number \_\_\_\_\_

Address \_\_\_\_\_

Job Title: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Date of Employment: \_\_\_\_\_ Pay Rate: \_\_\_\_\_

Employer: \_\_\_\_\_ Phone Number \_\_\_\_\_

Address \_\_\_\_\_

Job Title: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Date of Employment: \_\_\_\_\_ Pay Rate: \_\_\_\_\_

Employer: \_\_\_\_\_ Phone Number \_\_\_\_\_

Address \_\_\_\_\_

Job Title: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Date of Employment: \_\_\_\_\_ Pay Rate: \_\_\_\_\_

Employer: \_\_\_\_\_ Phone Number \_\_\_\_\_

Address \_\_\_\_\_

Job Title: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Date of Employment: \_\_\_\_\_ Pay Rate: \_\_\_\_\_

Have you ever been involuntarily terminated from any position: YES NO

Explain any YES \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**ADDITIONAL INFORMATION:**

Please state any education or training you feel may be helpful to us in considering your application:

\_\_\_\_\_

\_\_\_\_\_

Please list any specific skills, qualifications, or achievements you feel ay be helpful to us in considering your application.

\_\_\_\_\_

\_\_\_\_\_

**REFERENCE:**

Please provide at least three (3) reference (not relatives, former or present employers) who have known you for at least (5) years.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code \_\_\_\_\_

I understand that the City of Barwick is committed to providing equal opportunity in all equal opportunity in all employment practices, including but not limited to<sup>i</sup> selection, hiring, promotion, transfer, and compensation to all qualified applicants and employees regardless of age, race, national origin, religion, handicap, disability, or any other category protected by law. I understand that it is the policy of the City of Barwick to consider all applicants for employed based on their qualifications considering job vacancies. I understand this employment application, or any other City of Barwick documents are not promises of employment. Should I be employed I understand that my employment will be a trial period of six months from the date of hiring. I further understand that I am employed I can terminate my employment at any time with or without cause and with or without advance notice and that the City of Barwick has a similar right. I understand that no manager or representative of the City of Barwick has any authority to enter into any agreement for employment for any specified period, or to make any agreement contrary to the foregoing. The information given by me in this application is true and completer to the best of my knowledge, I agree that if the information is found to be false, misleading or unsatisfactory in any respect in the City of Barwick judgement that I will be disqualified from consideration for employment or subject to immediate dismissal if discovered after I hired.

\_\_\_\_\_  
Application Signature

Date \_\_\_\_\_

**Thank you for your interest in employment with the City of Barwick**